



## **OUR GOAL: PROUD TO BE SAFE**







Tools & Advice



Audit & Assurance



Build relationships



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# **COVID-19 PROTOCOLS**





### SAFETY UNDER THE SPOTLIGHT

Clean tools twice daily, eat lunch 2 metres apart: The strict new rules construction workers must follow under Alert Level 3

John Anthony · 10:18, Apr 20 2020









Coronavirus: Builders get the hard word on sloppy safety standards •

Amanda Cropp · 09:55, May 06 2020











### RECEPTION AND CHALLENGES

#### The Five Step Guide for returning to work - Alert Level 3

#### Before arriving on site



- Each contractor must have a plan detailing the steps they will take to miligate risks, including those presented by COVID-19. The details of the plan must be communicated to workers before they start work.
- Where possible, conduct a remote induction before arrival on site, this can be done via video conferencing or by phone. If an in-person induction is required, the <u>Physical distancing and hygiene</u>, protocol must be followed.
- All workers should follow the <u>Personal</u> <u>health flowchart</u> to confirm they are safe to be on site.
- Employers must have an understanding of how workers will travel to and from site and will communicate the <u>Site</u> <u>transportation protocol</u> to all.
- Ensure all workers understand when additional PPE may be required due to COVID-19 and that workers have access to the correct PPE as per the <u>Ministry</u> of <u>Health PPE Guide</u> and Worksafe guidelines. When required to use <u>face</u>, masks or gloves please follow these

#### Site entry



- Only relevant personnel to the workplace are to access the site. All office employees supporting a project will work remotely, where possible.
- A daily register of workers entering and leaving site must be completed along with a health declaration. If electronic sign in machines are used, these must be cleaned and sanitised after each use. Use your existing sign in register or the example Sign-in register.
- Signage reminding workers of the COVID-19 physical distancing and hygiene protocol will be posted at the site entrance and in common areas where appropriate.

#### Site operations



- All work is to be undertaken in such a way as to reduce any possible contact between workers and to promote physical distancing wherever possible, as per the <u>Physical distancing and hygiene</u> protocol.
- All visitors to the site, such as necessary delivery workers, will be restricted to one person wherever possible. These workers must follow the <u>Site transportation</u> protocol.
- All offices and jobsites must implement cleaning measures as per the <u>Cleaning</u> <u>guide</u>.
- All tools, equipment, plant and vehicles must be used in alignment with the Cleaning guide.
- Toolbox talks should be held with physical distancing in place as per the <u>Physical distancing and hygiene</u> protocol. A <u>COVID-19 level 3 Toolbox</u> <u>Talk</u> is available for use to assist with your Toolbox Talks.
- Additional sanitary measures are to be implemented on site to prevent the

#### Leaving site



- Workers must use the <u>Sign-In register</u> to sign out.
- When <u>Returning home</u>, workers will need to follow the necessary hygiene measures.
- Each site must be cleaned and sanitised at the end of the working day or end of each shift, as per the <u>Cleaning guide</u>.
- All waste and disposable PPE must be must be removed from site and securely disposed of as per the Cleaning guide.
- Workers must follow the <u>Site</u> <u>transportation protocol</u>.

#### **Management Protocols**



- Follow the COVID-19 Manager's Checklist.
- Communicate the site expectations and prevention measures to all workers and contractors.
- You must have a COVID-19 Response plan in place to identify processes for dealing with suspected and confirmed COVID-19
- Stay in contact with all workers including those who may be in isolation or working remotely. Conduct Toolbox Talks regularly and keep track where and when workers are on site for contract tracing purposes and ensure they have the correct PPE.
- Don't forget your normal health and safety obligations still apply. These Protocols are in addition to your usual health and safety controls.





#### STEPS TO ENSURING SAFETY IN DESIGN

Engage with your client to help you understand the health and safety risks of the project

Research and brainstorm to find the best options for each stage of the project's lifecycle – consider both the introduced factors (if any) from the client, as well as your design response to the brief

Scope, assess and understand the health and safety risks throughout the lifecycle of your design project

Sense check/test your design ideas for safety and adapt your design to reduce the risk of harm to contractors and the users of the completed building or structure. Follow approved codes, standards/regulations

Document and provide information to your client and any other PCBUs involved in the project on the mitigating measures which have been introduced as well as any residual risks that remain

Review your design for health and safety learnings at the end of the project which could be applied in future work



# **REACHING THOSE WHO NEED IT...?**





# **TECHNOLOGY AND SID ENGAGEMENT**





# **QUESTIONS?**

